

Table des matières

| | |
|--|----------|
| How to write an academic piece | 3 |
| The writing process..... | 4 |
| Pre-writing..... | 4 |
| Writing and rewriting | 6 |
| Introduction..... | 7 |
| Body..... | 7 |
| Conclusion..... | 8 |
| Finalising | 8 |
| Grammar and Academic English | 9 |
| 0. Terminology | 10 |
| 1. Capitalisation and Punctuation | 11 |
| Capitalisation..... | 11 |
| Punctuation | 12 |
| 2. Compound sentences..... | 16 |
| Coordinating conjunctions..... | 16 |
| And, but, or, so..... | 17 |
| Yet, nor, for | 17 |
| 3. Subordinate clauses | 20 |
| Subordinating conjunctions | 21 |
| 4. Relative clauses | 25 |
| Relative pronouns | 26 |
| Relative clauses and academic English | 26 |
| Reduced Relative Clauses | 27 |
| Prepositional relative clauses | 28 |
| 5. Tenses and their use in academic contexts | 31 |

| | |
|---|-----------|
| 6. Modality..... | 36 |
| Modal auxiliary verbs..... | 37 |
| Common modal verbs..... | 37 |
| The use of 'would'..... | 39 |
| Conditional clauses..... | 40 |
| Other ways of expressing modality..... | 41 |
| Passive hedging expressions..... | 42 |
| 7. Active and Passive voice..... | 47 |
| The passive voice..... | 47 |
| The active voice..... | 48 |
| Form..... | 49 |
| Essential Academic Vocabulary..... | 53 |
| 8. Nouns..... | 54 |
| Nouns related to research..... | 54 |
| Nouns related to one or multiple things..... | 55 |
| Nouns related to importance..... | 56 |
| 9. Verbs..... | 59 |
| Describing your approach..... | 59 |
| Giving an explanation..... | 60 |
| 10. Adjectives..... | 64 |
| Antonyms..... | 65 |
| 11. Synonyms..... | 69 |
| Common nouns and adjectives..... | 70 |
| Common verbs..... | 71 |
| 12. Collocations..... | 74 |
| Collocations with adjectives..... | 75 |
| Collocations with verbs..... | 77 |
| Multiple collocations with one word..... | 78 |
| 13. Informal vs formal language..... | 82 |
| Colloquialism..... | 82 |
| Colloquial expressions..... | 83 |
| Differences between colloquialism and academic language in texts..... | 84 |
| Nominalisation..... | 84 |
| Common examples..... | 85 |

| | |
|---|-----------|
| Informal words and expressions | 88 |
| Phrasal verbs..... | 88 |
| Functions of Academic English..... | 93 |
| 14. Being critical..... | 94 |
| Phrases you can use when..... | 95 |
| Raising questions and problems | 95 |
| Offering constructive criticism and addressing shortcomings | 96 |
| Offering positive criticism..... | 96 |
| Introducing personal beliefs..... | 97 |
| 15. Signalling transition | 101 |
| Addition | 102 |
| Opposition vs similarity | 103 |
| Causality | 103 |
| Sequencing | 104 |
| Conclusion | 104 |
| 16. Reporting | 109 |
| Weak | 109 |
| Neutral | 110 |
| Strong..... | 111 |
| Most common reporting verbs..... | 112 |
| 17. Different functions and their vocabulary | 118 |
| Defining concepts..... | 118 |
| Common phrases | 118 |
| Providing descriptions | 119 |
| Common phrases | 119 |
| Indicating causality | 119 |
| Common nouns | 119 |
| Common verbs | 120 |
| Common phrases | 121 |
| Transition words..... | 121 |
| Classifying..... | 121 |
| Common phrases | 122 |
| Comparing and contrasting | 122 |
| Common phrases | 123 |
| Transition words..... | 123 |

| | |
|--|------------|
| Additional exercises | 127 |
| 1. Capitalisation and punctuation | 128 |
| 2. Compound sentences..... | 129 |
| 3. Subordinate clauses | 131 |
| 4. Relative clauses | 134 |
| 5. Tenses and their use in academic contexts | 137 |
| 6. Modality..... | 140 |
| 7. Active and passive voice..... | 143 |
| 8. Nouns..... | 146 |
| 9. Verbs | 149 |
| 10. Adjectives | 151 |
| 11. Synonyms | 154 |
| 12. Collocations..... | 156 |
| 13. Informal vs formal language | 159 |
| 14. Being critical..... | 162 |
| 15. Signalling transition | 165 |
| 16. Reporting | 167 |
| 17. Different functions and their vocabulary | 170 |
| Answers..... | 175 |